

	SECTION 25: QUALITY ASSURANCE PROJECT PLAN	Ref: TM-QA-DO-06-329-E
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PURPOSE: To identify responsibility and to establish rules for issuance and use of the QUALITY ASSURANCE PROJECT PLAN for each new program launch

SCOPE: Applies to all TMI **production plants and all** suppliers for new parts / programs

DEFINITION: The QUALITY ASSURANCE PROJECT PLAN (QAPP) is the tool used to identify TMI's requirements of suppliers for launching new programs and establishes a target timeline for these submissions.

RELATED DOCUMENT(S):

QUALITY ASSURANCE PROJECT PLAN (QAPP) (TM-QA-FM-02-335-E)

RESPONSIBILITY:

TMI:

- 1) A QUALITY ASSURANCE PROJECT PLAN (QAPP) is developed by TMI **Development at Phase 1 and by TMI Plant QC at Phases 2 & 3** in support of each new program launch. The QAPP is based upon TMI SQAM requirements at minimum and will detail all TMI requirements for the program along with TMI's required timing for each submission.

NOTE: In the rare instance that a TMI customer requires submission of all subsupplier documentation as part of TMI's part approval process and said submission is to be formatted outside TMI SQAM, a special notation will be made on the QAPP. The QAPP will then list the specific required documents and format to be used.

- 2) Once developed the **Phase 2 & 3** QAPP is reviewed and approved by TMI QA. In the case of a single supplier sending parts to multiple same tier TMI facilities for the same program, TMI QA will coordinate a single QAPP to be issued. Once approved, the QAPP is returned to TMI Plant QC.
- 3) TMI Plant QC then submits the QAPP to TMI Purchasing for review and approval.
- 4) Once approved, TMI Purchasing is responsible for issuance to all program related suppliers **and related internal departments.**

NOTE: If any element of TMI's customer's master schedule is moved forward, especially their SOP date, TMI QC must revise and reissue the QAPP per the guidelines above.

SUPPLIER:

- 1) Upon receipt of the QAPP, the supplier must begin activity as defined by TMI SQAM (or as otherwise specified).
- 2) The supplier must use the timing specified in the QAPP for coordinating their submissions to TMI.
- 3) The supplier should conduct an immediate cross functional review of the QAPP upon receipt. Any questions or concerns with timing should be addressed to TMI Plant QC.



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REVISION	REVISION DATE	SECTION	DESCRIPTION OF CHANGE
0	08/09/04	ALL	Initial Release