

Assessment Report

Ellis Tool

A Division of Windsor Machine & Stamping

(2009) Ltd.

Report Author

Milena Dukic-Hrnjak

Visit Start Date

03/31/2009



Introduction

This report has been compiled by Milena Dukic-Hrnjak and relates to the assessment activity detailed below:

Visit ref/Type/Date/Duration	Certificate/Standard	Site address
7316454 Transfer assessment 03/31/2009 1 day(s) No. Employees: 5	TS 543508 ISO/TS 16949:2002	Ellis Tool A Division of Windsor Machine & Stamping (2009) Ltd. 5725 Outer Drive Oldcastle Ontario N9A 6J3 Canada

The objective of the assessment was to conduct a re-assessment of the existing certification to ensure that all elements of the proposed scope of registration and the entire requirements of the management standard are effectively addressed by the organization's management system.

If this visit is part of a multi-location assessment, the final recommendation will be contingent on the findings from all assessments.

Proposed scope of registration TS 543508 (ISO/TS 16949:2002)

Location	Scope
Ellis Tool A Division of Windsor Machine & Stamping (2009) Ltd. 5725 Outer Drive Oldcastle Ontario N9A 6J3 Canada	Design

Management Summary

We are pleased to recommend that the scope of activities detailed in this report meet registration requirements. The recommendation will be independently verified within BSI. Upon verification your certificate of registration will be issued.

The areas assessed during the course of the visit were found to be effective.

The recommended verdict indicates that this support location can be included on the certificates for the sites that this location supports. There were no outstanding nonconformities to review from previous assessments. No new nonconformities were identified during the assessment. Enhanced detail relating to the overall assessment findings is contained within subsequent sections of the report.

Areas Assessed & Findings

Design / Engineering

Design process was reviewed for Ford D472 program. Reviewed design inputs, customer specs, testing and specific requirements. Past similar designs are reviewed before design starts on the new program. Math data is stored by the customer, by program. ProEngineer software is used in the design process. External service provider is used to transfer the data into Ford's system. EWO is the document used to track the changes and to record design review minutes and customer verifications. Reviewed design output including drawings, DFMEA, DVP&R, bills of material, CRT agreements and found them satisfactory. Ford specific documents were used - global vehicle launch matrix, program milestone spreadsheet, boundary diagram. Reviewed the process for design verification and validation and found it satisfactory. Overall, the processes were found to be effectively implemented and maintained.

TS16949 Additional Scope Requirements

Customer-specific requirements audited for each site:

Ford, Lear, JCI

Supplier codes allocated to each site by OEM customers (as appropriate):

Ford - EPK3B, Lear - 779625-000, JCI - 307858

Permitted exclusions for each site:

None

Are there any support locations to be included in certification?:

No

TS16949 Shift Details

Site		Shift 1	Shift 2	Shift 3	Shift 4	Night shift	Week-end	Total site employees
Ellis Tool, Windsor, ON	Exists?	✓						5
	Audited?	✓						

Assessment Participants

On behalf of the organization:

Name	Position
Ana Chau	Materials Manager
Mark Brockman	Engineering Manager

The assessment was conducted on behalf of BSI by:

Name	Position
Milena Dukic-Hrnjak	Team leader

Re-certification Plan

Business area/Location	Date (mm/yy):	Visit 1	Visit 2	Visit 3	Visit 4	Visit 5	Visit 6
		Duration (days):	03/10	03/11	03/12		
		0.5	0.5	0.5			
Design / Engineering		✓	✓	✓			

Next Visit Plan

Visit objectives:

Audit of the continuing suitability and continued effective implementation of the Quality Management System of Windsor Machine & Stamping - Support Site located at 5725 Outer Drive in Windsor, ON in meeting the requirements of ISO/TS16949:2002, plus associated support documentation and additional customer requirements (as appropriate), company objectives, policies and procedures.

Visit scope:

The management system implemented to satisfy the requirements of ISO/TS16949:2002, plus associated support documentation and additional customer requirements (as appropriate).

Date	Assessor	Time	Area/Process	Clause
	Milena Dukic-Hrnjak	8:30	Opening Meeting	
	Milena Dukic-Hrnjak	9:00	Design / Engineering	

	Milena Dukic-Hrnjak	11:30	Report Preparation	
	Milena Dukic-Hrnjak	12:00	Closing Meeting	

Please note that BSI reserves the right to apply a charge equivalent to the full daily rate for cancellation of the visit by the organization within 30 days of an agreed visit date. It is a condition of Registration that a deputy management representative be nominated. It is expected that the deputy would stand in should the management representative find themselves unavailable to attend an agreed visit within 30 days of its conduct.

Notes

The assessment was based on sampling and therefore nonconformities may exist which have not been identified.

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Should you wish to speak with BSI in relation to your registration, please contact our Operations Support Team:

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