

Freq used Last used Commands Database Status Search Lang Help

POMN08

Purchase Order Maintenance Menu

System: XENA

Select one of the following:

1. Maintain Purchase Orders
2. Approve/Reject Requisitions
3. Change P/O Status Utility
4. Print Standard P/O or Blanket Release
5. Print Blanket P/O
6. P/O Outside Services Menu
7. Planning Schedule Menu
8. Shipping Schedule Menu
9. Maintain Vendor Contact Events
10. Reset Purchase Order to NOT IN USE

Selection or command

More...

===>

F3=Exit F4=Prompt F9=Retrieve F10=Actions F12=Cancel

F13=User support

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ADDING PARTS TO PURCHASE ORDERS

ASSIGNING PARTS TO VENDOR

ASSIGNING PART FOR VENDOR PLANNING

P/O #	* Vendor	Vendor Name	Date Order	P/O Typ	Prt Sts	EDI Snt	EDI Ack	P/O Status
91	TE0001	TEGRANT CORPORATION	4/13/07	B	N	N	N	NEW
306	TH0001	THOMAS WIRE DIE LIMITED	8/08/07	S	Y	N	N	NEW
437	TH0001	THOMAS WIRE DIE LIMITED	10/17/07	S	Y	N	N	NEW
11	TI0001	TILBURY ASSEMBLY CDN	11/20/06	B	N	N	N	NEW
335	TI0001	TILBURY ASSEMBLY CDN	8/24/07	B	N	N	N	NEW
308	TO0001	TORBRAM ELECTRIC SUPPLY LT	8/13/07	S	Y	N	N	BACKORDERED
279	VA0001	VARCO INDUSTRIAL SALES LTD	7/31/07	S	N	N	N	NEW
397	VA0001	VARCO INDUSTRIAL SALES LTD	9/27/07	S	N	N	N	NEW
398	VA0001	VARCO INDUSTRIAL SALES LTD	9/27/07	S	N	N	N	NEW
275	WA0002	WAYNE MANUFACTURING INC US	7/27/07	B	N	N	N	BACKORDERED
278	WA0004	WAYNE SAFETY INC.	7/31/07	S	Y	N	N	BACKORDERED
38	WI0003	WINDSOR MACHINE PRODUCTS C	1/17/07	B	N	N	N	NEW
36	WI0004	WINDSOR MACHINE PRODUCTS U	1/12/07	B	N	N	N	NEW

Begin at: WI0004 36 (Vendor Code - P/O #)

F1=Add F2=Update F3=Delete F4=Inquiry F5=Index F6=Requistn
 F7=Go Back F8=Req Range F24=End

PRESS F2 TO UPDATE ON PURCHASE ORDER
 YOU WILL BE ADDING A PART NUMBER
 TO.

YOU MAY PRESS F5 TO
 SEARCH BY VENDOR

P/O Number: 91 Item #: 3 TEGRANT CORPORATION

Item Type: (' -Normal, 'O'-Out/Service, 'S'-Service, 'D'-Description)

Quantity: 1.00 Unit: PC
 Part Number: 8U5A-96611E46-CC
 Unit Price: .25 Unit: PC
 Dynamic Pricing: N (Y/N) DEFAULT
 Date Required: 10/23/07
 Date Confirmed: 10/23/07
 Requisitioner: MG
 G/I Account Number:
 Job Number:
 Project Number:
 Tax Group:
 Inventory Stockroom: FL3
 Sequence:
 Department:
 Tax Rate:
 Description: C170 EPP BUN
 VPT# 8U5A-96611E46-CC
 Subtotal: .00
 Taxes: .00
 Total: \$.00

Key in information - press <Enter> to save

F1=Re-price F2=Coils F3=Verify F4=Inquiry F5=Descript F6=More
 F7=Go Back F8=Shw Reqn. F10=User F24=End

ENTER THE CURRENT DATE

ENTER PIECE PRICE PER (PC/EACH/LB. ETC.)

YOUR INITIALS OR PRESS F4 TO SEARCH

PRESS F4 TO ADD NEW PART NUMBER.

THIS IS BASED WHAT YOU PAY PER PART THIS IS TYPICALLY ALWAYS "1.00"

YOU MUST SELECT WHICH STOCKROOM IT WILL BE RECEIVED TO.

PRESS ENTER WHEN ALL SPACES ARE COMPLETED

"ALWAYS CHECK YOUR WORK, PRICES ARE INVOLVED"

P/O #: 91 Buyer: SM Date Ordered: 4/13/07
 Vendor: TEGRANT CORPORATION Status: NEW
 Blanket Value: \$.00 Order Total: \$.76

Item	Quantity	Description	Unit Price	Type
1	1.00 PC	8U5A-96611E46-CC FORD FAMILY-F EPP BUN33300	PC

Begin at: . . . 1, (Item #)

F1=Add F2=Update F3=Delete F4=Index F5=ItemRels F6=Schedule
 F7=Go Back F24=End

YOU NOW HAVE TO SCHEDULE
 THE PART FOR (2) REASONS:
 1.) SO IT CAN BE RECEIVED
 2.) TO RELEASE VENDOR PLANNING
 SCHEDULES IF APPLICABLE

P/O #: 91 Item #: 1 TEGRANT CORPORATION

Part #: 8U5A-96611E46-CC VPT# 8U5A-96611E46-CC
FORD FAMILY-F EPP BUN

:

Schedule Format Code:	PLANSCHED	SCD Type Flag:	N (Y/N)
Current Cum:	93900.00, PC	Cum Starting Date:	6/19/07
Shipment Auth. Days:	10	Fabrication Auth. Days:	15
Material Auth. Days:	25	Ship/Delivery Pattern Tim	
Ship/Delivery Pattern:	N	Part Release Status:	
Model Year:		Standard Pack:	.00
Use Standard Pack:	N (Y/N)	Retain Prior Firm Quantities:	N (Y/N)
Force Standard Pack:	N (Y/N)	Move to Prev. Period if H/day	N (Y/N)

Key in information - press <Enter> to save

F7=Exit

F4=Inquiry

F24=End

THIS REPRESENTS
FIRM, FAB, & MATERIAL
PLEASE ENTER NUMBERS
SHOWN ABOVE.

PRESS F4 FOR FORMAT CODE
WHICH PLANSCHED MUST BE
USED.

YOU MUST PLACE "N" IN THESE AREAS.

PRESS ENTER WHEN ALL AREAS ARE COMPLETED

POMN06

Maintain P/O Master Files

System: XENA

Select one of the following:

1. Maintain Master Purchase Order Control File
2. Maintain Requisitioner Codes
3. Maintain Project Codes
4. Maintain Department Codes
5. Maintain Vendor Parts ✓
6. Maintain Vendor Master
7. Maintain Buyer Codes
8. Purge Completed Purchase Orders and History
9. Purge Closed Requisitions
10. Purge Incoming ASNs
11. Maintain Vendor User Defined Fields

More...

Selection or command

===>

F3=Exit F4=Prompt F9=Retrieve F10=Actions F12=Cancel

F13=User support

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LINKING PARTS TO A VENDOR ✓

Plant: PL3
Part Number: 8U5A-96611E46-CC
Seq#: (for OS only)
or-
Vendor Number:

This program allows you to maintain vendor part details and pricing for both Inventory and Non-inventory items. It also allows you to maintain vendor priority information for Inventory items.

Enter Information

Enter Part # and plant if working with Inventory items.
Enter Vendor # if working with Non-inventory items.

Press < F7 > or < F24 > to end the program.

F7=Go Back

F4=Inquiry

F24=End

SELECT PLANT WHERE PART IS COMING FROM

SELECT PART BY F4 INQUIRY

PRESS ENTER WHEN COMPLETED

Edit Vendor Part Information

PO005A

Internal Part #: 8U5A-96611E46-CC
C170 EPP BUN

Seq#: _____ Consignment Item: N (Y/N)
 Vendor Number: TE0001, Priority: 1, Split: 100, % Quality: OK
 TEGRANT CORPORATION Delivery: 95 days
 Tax Group: _____ Over-ship Allowed: 999 %
 Tax Rate: _____ User Ref 1: _____
 Last purchased on: 10/17/07 received in 187 days @ User Ref 2: _____
 Unit Price: .33300 PC based on Quantity: 1.00 PC

Vendor Part Number: 8U5A-96611E46-CC Vendor Part Sequence:
 Description: _____

Key in information - press <Enter> to save

F7=Go Back F3=Prices F4=Inquiry F5=Detail F24=End

YOU MAY CHANGE THE VENDOR, OR ONCE YOU HAVE
 ASSIGNED THE VENDOR, PRESS ENTER TO SAVE
 REMEMBER, YOU CAN ALWAYS F4 INQUIRE.

PRESS ENTER AFTER COMPLETED

POMN19

P/O Planning Schedule Menu

System: XENA

Select one of the following:

1. Maintain Vendor Planning Schedules ✓
 2. Create Planning Schedules from Demand
 3. Print Planning Schedules
 4. Send Vendor Planning Schedules via EDI
 5. Print EDI Planning Schedule Acknowledgement Report
 6. Import Vendor Planning Schedules
 7. Maintain Planning Schedule Publish Status
99. Return to the previous menu

Selection or command

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F3=Exit F4=Prompt F9=Retrieve F10=Actions F12=Cancel
F13=User support

SETTING PART FOR VENDOR PLANNING

Current Planning Releases

Vendor #	Release #	Date	Purpose Code	Printed	EDI Send Status	Ack. Status
PI0001	2007290A	10/17/07	05 Replace	Y	N	N
SI0003	2007072	3/13/07	05 Replace	Y	N	N
ST0001	2007072	3/13/07	05 Replace	Y	N	N
TB0001	2007170	6/19/07	04 Update	Y	N	N
TE0001	2007170	6/19/07	04 Update	Y	N	N
TI0001	2007290	10/17/07	05 Replace	Y	N	N
WT0001	2007226	8/14/07	04 Update	Y	N	N

Bottom

Begin at: (Vendor/Release)

F1=Add F2=Update F3=Supersede F4=Inquiry F5=Notes F6=Status
 F7=Go Back F24=End

F2 UPDATE ON VENDOR FILE

P/O #: 91 Item #: 2 Rel #: 2007170 Release Date: 10/23/07
 Vendor: TEGRANT CORPORATION Standard Pack: 1.00
 Part #: 8U5A-96611E46-EB Cum Required: .00 PC
 D471 EPP BUN Cum Received: .00
 Past Due Qty: .00

Start Date	Period Type	Auth	Net Previous	Demand	Net To Release	Cum To Release	Unt
6/18/07	W	C	.00	.00	.00	.00	PC
6/25/07	W	C	.00	.00	.00	.00	PC
7/02/07	W	D	.00	.00	.00	.00	PC
7/09/07	W	D	.00	.00	.00	.00	PC
7/16/07	W	D	.00	.00	.00	.00	PC
7/23/07	W	D	.00	.00	.00	.00	PC
7/30/07	W	D	.00	.00	.00	.00	PC
8/06/07	F	D	.00	.00	.00	.00	PC +

Key in information - press <Enter> to save

F1=Add Rel. F2=Prt Item F4=Inquiry F5=Notes F6=Header
 F7=Go Back F8=Hide Hldy F24=End

PRESSING F1 WILL ACTIVATED RELEASES

Vendor: TE0001 TEGRANT CORPORATION
 Release #: 2007170 Date: 6/19/07 Type: 04 Update
 * = on this release Use any char in Action to work with part

Action	Part Number	Description	P/O #	Itm#
*	8U5A-96611E46-CC	C170 EPP BUN	91	1
*	8U5A-96611E46-EB	D471 EPP BUN	91	2

Bottom

Begin at:0,0 (Part/PO#/Item#)

F7=Go Back F2=Prt Rel F5=Notes F24=End

YOU NOW HAVE RELEASES